

APPENDIX C

WAVERLEY BOROUGH COUNCIL

EXECUTIVE - 3 NOVEMBER 2008

Title:

BUDGET MONITORING SEPTEMBER 2008

[Portfolio Holder: Councillor Mike Band]

[Wards Affected: All]

Summary and purpose:

This report provides details of the expenditure and income position to the end of September 2008 compared with budget for the General Fund and the Housing Revenue Account. It also gives an update on the Capital Programme for the General Fund and Housing Revenue Account.

How this report relates to the Council's Corporate Priorities:

The monitoring of the Council's Budgets ensures there is financial control over the services that contribute to the Corporate Priorities.

Equality and Diversity Implications:

There are no direct equality and diversity implications relating to this report.

Resource/Value for Money implications:

This report shows the budget monitoring position to the end of September 2008 for the General Fund and the Housing Revenue Account. It monitors the progress of revenue expenditure and income and projects the likely year-end position. The position on capital expenditure is also given.

Legal Implications:

There are no direct legal implications relating to this report.

General Fund

1. As at the end of September the likely year-end position is projected to be an overspend of £80,170. The Corporate Management Team intend taking action, as detailed in the report, to address this situation.
2. The previous monitoring report to the end of July identified an underspend of £140,270. This is a downturn movement of some £220,000 since previously reported and, therefore, reflects the current gloomy global financial situation.
3. The main elements of this are:
 - additional expenditure on processing major planning applications

- a loss in planning income
- a significant loss in Land Charges income
- losses in income in other areas (Building Control, Car Parks)

offset in part by:

- additional investment interest
- reduced costs in some services where there is a shortfall in income
- a projected saving on the cost of Concessionary Fares compared with the budget for 2008-09

4. The projected variations from the Budget are shown in more detail in the table at Annexe 1.

Income

5. The figures in this report allow for an overall reduction in income of some £700,000 in 2008-09, approaching 10% of budgeted income. This projection will be monitored closely, although there is little the Council can do to raise income levels for demand-led services in a period of economic downturn.

Interest

6. A report on Treasury Performance is contained elsewhere on this Agenda, which gives the background to the projected additional interest of £400,000 earned from investments. This has been generated from higher opening balances and investments made at favourable interest rates. Security of investments remains paramount.

Concessionary Fares

7. In the coming months Officers will be receiving updated estimates on concessionary fare usage by elderly and disabled passengers. In 2008/09 there has been a significant increase in the numbers of people taking free bus passes and making bus journeys. To date the Council has only received April to June bus usage, which shows the additional cost to Waverley. Officers can only make a broad estimate at this stage and a saving of £100,000 has been allowed for in this report.

Inflation Provision

8. The Budget includes an Inflation Provision of £500,000. This covers all of the known major cost increases. To date some £273,000 of the provision has been allocated and, taking account of other known calls on this provision, at this stage it is estimated that £500,000 will be sufficient to meet all inflationary demands in the year.

Target Reductions

9. The table below shows the target reduction included in the Budget for 2008-09 together with the level of achievement to date.

Target	£	Status
Staffing savings target - General Fund	323,000	Based on the amount actually achieved to 30 th September, together with identified savings for the remainder of the year, the target should be met.

Supplementary Estimates

10. The approved Supplementary Estimates are shown below:-

Service	Amount	
	£	
Don't lose your home!	20,000	Executive 7 th October
	£20,000	

Use of Balances

11. The Budget for 2008-09 includes a contribution of £250,000 from the General Fund working balance; to this £186,530 carry forward from 2007-08 unspent budgets at the end of the year has been added, together with the supplementary estimate, gives an approved amount of £456,530. Further reductions of £80,170 resulting from the Action Plan will be required to restrict the use of balances to the amount authorised

	£
Budgeted Use of Working Balance	250,000
Revenue Carry Forward from 2007-08	186,530
Supplementary Estimate	20,000
Authorised use of Working Balance	£456,530

Risk Assessment

12. Other inflationary factors that may impact on the overall outturn are the significant increases in electricity and gas prices.
13. Leisure Centres – the contract provides for probable significantly increased energy costs for this year as described above, together with possible future increased maintenance costs may arise as a result of the additional responsibility for maintenance of the centres built into the new contract.
14. Income from Fees and Charges – the projections modelled at Budget Monitoring assume that the downturn in income experienced so far will continue, but not increase. With budgeted income from fees and charges of £7.5million, even a small variation could have a noticeable impact on the budget and could significantly increase the potential overspend.

Housing Revenue Account

15. The major variations to the budget are identified at Annexe 2. A net overspend of £30,400 has been forecast, assuming that vacancy savings, which are budgeted at £100,000, are achieved. Currently, based on savings identified to date, the housing vacancy savings are falling short of target and measures will need to be taken in the coming months to achieve the target.

Use of Balances

16. The Budget for 2008-09 includes a contribution of £231,570 to the Housing Revenue Account working balance. The forecast overspend will reduce the contribution to balances at the year-end as follows:

	£
Budgeted contribution to Working Balance	231,570
Projected Overspend	30,400
Projected Contribution to Working Balance	£201,170

Capital Programme

General Fund

17. The detailed monitoring report for the General Fund Capital Programme is attached at Annexe 3.
18. The July monitoring report identified savings within the 2008-09 Programme and on 20 October the Council approved the addition of seven new schemes totalling £119,000 financed from these savings. This approach ensures an appropriate use of the Council's resources in delivering its priorities.
19. As reported previously, major expenditure on Waverley's leisure centres as part of the leisure strategy was originally included in the 2006-07 Capital Programme. £2.35million was subsequently provisionally re-scheduled to the 2007-08 Programme. The new leisure management contract has now been signed to include delivery of the capital works by DC Leisure. The majority of the expenditure will not be incurred until 2010-11 and the Programme will be adjusted to reflect this.
20. The Farnham Park SPA Project is on target, with the capital works planned to span three years. The 2008-09 Capital Programme of £300,000 provided for the possibility of early completion of the scheme, but £185,000 will not be required until 2009-10 as originally intended.
21. S106 Income and Tariff Income – The Council has agreed a new policy for Tariff income. To date no income has been received from this source, although some tariffs will be payable soon on recent applications.

Housing Revenue Account

22. Spend for the majority of the programme is on target but there are two areas that need to be highlighted. As previously reported the double-glazing programme is being completed well within time and budget. The November Executive will receive a report on the reinvestment of the £1.1million saving on the original contract sum.
23. Demand for structural work significantly exceeds the budget allocated within this year's capital programme. The situation will be reviewed at the Asset Management Group.

Revenues Cash Collection

National Non-Domestic Rates

24. The net cash collected in the financial year to 30th September 2008 was £19,893,748. When compared with a net collectable debit at 30th September 2008 of £33,908,023, this represents a collection rate of 58.7% compared to 59.2% last year, which was an exceptional year.

Council Tax

25. The net cash collected in the financial year to 30th September 2008 was £44,846,736. When compared with a net collectable debit at 30th September 2008 of £75,362,103, this represents a collection rate of 59.5% compared to 59.1% last year.

Conclusion

26. This Budget Monitoring Report now shows that the credit crunch and resulting economic downturn is beginning to have a significant impact on Waverley. The loss of income is particularly serious financially, with a shortfall of £700,000 projected; and a significant risk of this increasing rather than a prospect of this reducing by the year-end.
27. However, action is already being taken to reduce expenditure where possible in those services as detailed at Annexe 1. The net overspend is currently projected at £80,000, with a significant risk of this increasing if appropriate measures are not taken. In order to contain expenditure at the year-end within the authorised use of balances, the Corporate Management Team recommend that the following Action Plan be followed:

General Fund

- Planning Appeal work to be done in-house, with the exception of any major sites and any specialist evidence
- Freeze 2 posts in the Corporate Services and Planning Department immediately, saving £19,000 in 2008-09
- Add £61,000 to the vacancy factor in 2008-09
- Review 2007-08 carry forwards
- Not allow carry forwards to 2009-10

- Produce monthly Budget exception reports to the Executive in addition to the normal Budget Monitoring Reports.

Housing Revenue Account

- Take action to ensure the vacancy savings are achieved by the year-end
- Take action to eliminate the forecast overspend covering non-staffing expenditure

Recommendation

It is recommended that Action Plan put forward by the Corporate Management Team be endorsed.

Background Papers (DCEX)

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

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Annexe 1

GENERAL FUND - 2008-09 Estimated Variations to Budget (to the end of September 2008)

✓ - x	Ok Take note - no action required CMT action required	Budget Monitoring		Reason (Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
		£		
	Additional Expenditure			
x	Development Control	172,400	▲	use of external planning consultants to assist with major schemes (£58,000) and appeals (£90,400) ▲ Costs awarded against Waverley £24,000
-	Corporate Management	37,500		Additional Audit Fees Grant claims and Subsidy claims
-	Refuse Collection	25,000	—	Growth in clinical waste
	Loss in income			
x	Development Control	278,000	▲	£188,000 shortfall from reduced volume of Planning applications; £90,000 from delayed start of Advice service (offset by staff savings of £60,000)
	Miscellaneous Properties	12,000	▲	Loss in income following vacation of properties including Park Lodge
x	Land Charges	250,000	▲	Net loss in income as a result of householders paying for personal searches rather than full searches for the HIPs pack and a slowdown in the housing market (partly offset from staff savings of £75,000 and £50,000 identified below)
-	Memorial Hall	13,500	—	Reduced bookings & loss of car park space rent contract
x	Building Control	52,000	▲	Reduction in demand for service
x	Car Parks	55,000	▲	Projected shortfall in car park income
-	Waverley Training Services	41,270	▲	Changes to the way that the LSC are paying for their contracts in 2008/09 (August -July) may lead to a shortfall in income for the Waverley financial year. Previously payments were paid on planned places. This year they are paid on actual numbers in learning with 25% of payments made at the end of the course of learning. It is expected that costs will be recovered in subsequent years.
	Sub-Total	936,670		
	Savings			
✓	Cranleigh Leisure Centre	(21,590)	▲	Early exit arrangements for previous contractor. Possible future increased maintenance costs arising
✓	Farnham Sports Centre	(12,190)	▲	Income share improvements
✓	Godalming Leisure Centre	(19,130)	▲	Improved performance subject to final audit of accounts
✓	The Edge Sports Centre	(19,640)	▲	Net saving from NNDR relief granted and assumption that SCC agree a new licence arrangement
✓	Staff savings - Planning	(60,000)	▲	Staff savings arising from delay in implementing advice service will partly offset reduction in income
✓	Staff savings - Land Charges	(75,000)	—	Planned staff savings to help offset reduction in Land Charge income.
✓	Land Charges - Revenue Contribution to Capital	(50,000)	▲	Deferred in 2008-09 to help offset the reduction in Land Charge income.
✓	Concessionary Fares	(100,000)	▲	Estimated reduced costs compared with budget

**GENERAL FUND - 2008-09 Estimated Variations to Budget
(to the end of September 2008)**

✓ - *	Ok Take note - no action required CMT action required	Budget Monitoring	Reason (Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
		£	
	Additional Income		
✓	Interest on Investments	(400,000)	▲ Additional interest generated arising from the improved cash flow position, together with the security of higher rates on a fixed-term basis.
✓	Industrial Sites	(13,500)	— Sainsburys, Farnham rent review higher than budgeted less fees for lease completion
✓	Waste Recycling	(30,000)	— Additional recycling credit based on current volumes
✓	Environmental Cleaning	(17,000)	— Increased income from reimbursements
✓	Legal Expenses	(10,000)	— Increased income due to fee income for S106 agreements (SPA & infrastructure tariff)
	Sub-Total	(828,050)	
	Net Major Variations	108,620	
	Net Other Variations	(28,450)	
	Overspend	£80,170	Position to the end on July = underspend of £140,270

Annexe 2

HOUSING REVENUE ACCOUNT - 2008-09 Major Variations to Budget (to the end of September 2008)			
✓ - *	Ok Take note - no action required CMT action required	Budget Monitoring	Reason (Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
		£	
	Additional Expenditure		
-	Supervision and Management General	3,000	Rent accounting postage - quarterly rent statements from September
-	Supervision and Management General	80,000	Council Tax Rowland House - no budget provision as demolition anticipated when budget set
-	Supervision and Management General	5,000	Tenants' miscellaneous expenses - continuing high level of decants
	Loss in income		
-	Repairs & Maintenance	10,000	Tenants' contributions (repairs)
-	Supervision and Management Special	17,400	Loss in heating income from sheltered accommodation (projected on basis of 25 weeks)
	Overspends	115,400	
	Savings		
-	Home ownership valuations fees	(5,000)	Reduction in Right to Buy enquiries
	Additional Income		
-	Dwelling rent income	(80,000)	Projected on basis of 25 weeks
	Underspends	(85,000)	
	Sub-Total	30,400	Net Underspend
	Net Other Variations	0	
	Overspend	£30,400	

GENERAL FUND CAPITAL MONITORING

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009 £	2 SLIPPAGE from 2007/08 Plus Supplementary £	3 TOTAL 2008/2009 CAPITAL PROGRAMME £	4 PAYMENTS to 31st September 2008 £	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
FINANCE AND HUMAN RESOURCES PORTFOLIO							
Central Offices K1001 Capital Works	150,000		150,000	47,055	£100k is for routine day to day spend on offices including improvements to Locality Offices, Health & Safety works, Ground floor area and flat roof works. The additional 50k is for an office accommodation review. Work has started and a list of schemes has been produced which includes making offices open plan.		
Central Offices Boilers K1004	70,000		70,000	38,511	Boilers are now installed and running. Costs of the scheme will be £72k of which the additional £2k will be vired from Central Offices budget. The scheme includes the Solar Panels which are expected to cost between £8k-10k and will follow in next few weeks.		
DDA Compliant Meeting Room K1011	157,000		157,000	0	The DDA Meeting room is now being used. It is nearly complete but some doors need to be moved around for DDA purposes. It will cost £62,178 and there will be additional costs to furnish this room. Other work to be carried out will include improving existing meeting rooms and Members facilities. Total spend is approximately £107,000.		50,000
Emergency Generator Installation K1012	25,000		26,000	5,530	This has now been installed. There are some minor works to be completed including adding some security fencing around the generator but a small saving is likely.		
DDA Act Compliance							
- Compliance Works Provision	100,000		100,000		A programme of schemes has been put forward and work has already commenced on some areas including Haslemere LO Doors & work on Showers at The Edge. This will be spent.		
- Central Offices K1005-8				5,319	Work on these schemes will continue throughout the year.		
- Leisure Centres K1309				40,386			
- Other Leisure Buildings LEISURE				1,627			
Sports Centres							
Client Rolling Programme K1301	70,000		70,000	22,305	There is work to commence at Cranleigh LC including roof repairs. Some work has also been identified at Godalming LC. A programme of work will be drawn up for the next Capital Monitoring meeting.		
The Herons Rolling Programme K1302	30,000		30,000	4,552	Work will include an upgrade of the Reception area and maintenance works. A work plan is needed.		
Leisure Strategy K1310K	2,350,000		2,350,000	0	In line with agreed timescales, reschedule £2,000,000 budget in later years. A presentation will be given at the next Executive Meeting.	2,000,000	
Leisure Capital Project Manager K1314	37,500		37,500	7,140	This will be spent this year.		
Leisure Strategy Implementation K1315	0		0	13,198	Consultancy Fees to be met from Leisure Strategy Contract.		
Recreation							
Recreation Ground / Pavilions K1340	30,000		30,000	11,915	A programme of work has been identified for the Pavilions. Plans have now been approved for Wrecclesham Pavilion and work will commence end of October. The remainder of the budget will be spent on Farnham Pavilion and new nets etc.		
Recreation Ground Pitch Replacement K1341		10,000	10,000	0	This budget provision is earmarked for work on Holloway Hill Recreation area. The contract has now been awarded and work is underway. WBC will oversee.		
Pavilions - Capital Works K1343		10,000	10,000	6,384	This budget will be used where necessary in conjunction with the work carried out for other Recreation Grounds/Pavilions - Wrecclesham and Farnham Pavilions.		
Recreational Facilities for Young People K1344	22,000		22,000	0	This budget provision is earmarked for work on Holloway Hill Recreation area. See Rec Ground Pitch Replacement.		
Playground Replacement Programme K1345	25,000		25,000	365	An annual playground inspection including DDA Audits has been conducted. This has now been reviewed and areas for improvements have been identified. Now awaiting quotes for work to be done. The budget is likely to be spent at the start of 2009.	35,000	
Cemeteries - risk assessment headstones K1348	40,000		40,000	0	An initial assessment will be carried out and a report will be submitted to inform members of the situation and possible solutions in order to complete this task. It is not possible to implement the project this year so there will be slippage of £35k. The ITCM have been contacted and a new Health & Safety document for Cemeteries is due soon. The report will follow after this.		
Broadwater Lake Spillway K1352	33,000		33,000	0	Dam inspectors have visited and a programme of work has been produced. The tender has been awarded to design and manage this project. There will be £10k spend in 08/09 but it is a specialist job and majority of the work is best completed during the summer months, therefore, there will be slippage of £23k.	23,000	

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS 2008 2009	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
Countryside							
K1373 Stewardship Commitments & Habitat Man	8,300		8,300	2,335			
K1377 Countryside Site Capital Works	25,000		25,000	8,634	Budget has been fully committed. A programme of work has been drawn up to monitor spend and progress throughout the year. However, the majority of work will be carried out during the Autumn/Winter and the budget has been fully committed. Majority of work will be carried out during the Autumn/Winter. This is the Council's contribution to the project. A timetable of work has been produced indicating where budget will be spent. This budget will cover early fees and some construction work which has now started. The project will be completed this financial year.	185,000	
K1378 Countryside Health & Safety Works	20,700		20,700	115			
K1380 Farnham Park Restoration	50,000		50,000	5,175			
Partnership Projects							
K1410 Charitys MUGA	0	0	0	0	Waverley BC is overseeing this project that is largely externally funded. This is planned capital expenditure and a timetable of work has been produced but £185k budget will slip to next year for the continuation of the project.		
K1412 Aarons Hill Skate Park	0	185,000	185,000	46,015			
K1413 Holloway Hill MUGA	0	31,000	31,000	5,248			
K1450 Farnham Park SPA	300,000		300,000	0			
Arts							
K1330 Farnham Memorial Hall - Ext Building Works	40,000		40,000	263	Redecoration is planned and windows have been installed. The work is nearing completion.		
K1381 Museum of Farnham - Capital Works	470,000		470,000	2,756	Work is nearly complete. Garden Gallery - estimated completion is end of October. Official opening of the museum is 8th November.		
K1383 Museum of Farnham - Roof repairs	6,000		6,000	0	Work to be carried out towards the end of year. It will follow the completion of the Garden Gallery.		
K1384 Museum of Farnham - Lighting	5,000		5,000	83	Lighting is now complete. Awaiting invoice.		
PLANNING & MAJOR DEVELOPMENTS							
Planning Delivery Grant							
K1449 Capital works funded from PDG	51,000	58,000	109,000	15,059	Slippage has been granted as it is a continuation of the programme. A list of possible spend has been drawn up and this needs to be reviewed.		
EAST STREET AND PROPERTY MANAGEMENT							
K1510 Miscellaneous Properties - Improvement Programme	20,000		20,000	83	Work proposed for Goddaiming Museum and Ashgate Gallery and will be spent towards the end of the year. There is also potential spend on fencing work and East Street in order to smarten up the area including boarding up of a property.		
K1514 Development Consultancy - General	95,000		95,000	60,391	This is mainly spend on East Street and Salary Costs. There may be an overspend.		
HOUSING, PROCUREMENT & E-GOVERNMENT							
K1101 House Renovation Grants-Disabled Facilities	400,000		400,000	202,211	There has been a change in Legislation which gives the opportunity to claim back grant money from DFG- the report is nearly finalised. The estimated spend is between £350k and £375k, therefore, a saving of £25k has been recognised.	25,000	
K1101 House Renovation Grants-Private Sector	60,000		60,000	28,568	There is merging of other LA and Private Sector companies for care and repair services. On target for this year.		
K1110 Central Communications	30,000		30,000	62	This budget is spent on Alarms throughout the year. The Lifeline equipment will also need replacing. A breakdown of required budget over the next few years is needed. The Carline review has been completed and a report is going to the next Executive Meeting.		
K1111 Day Centres	10,000		10,000	5,779	The Boiler needed replacing at Farnham Day Centre (3-4K) and flooring work needs to be done at Farncombe DC.		
K1112 House Condition Survey	0	24,000	24,000	8,516	Additional Budget has been approved. The Survey is now complete and final invoices have been received. A saving of £14k has been recognised, however a new project on Fuel Poverty has been approved.	14,000	
K1113 Housing Needs Survey	0	8,000	8,000	0	This budget will be spent. The final draft of the report is in.		

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2006/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	TOTAL 2006/2009 CAPITAL PROGRAMME	4 PAYMENTS to 30th September 2008	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
<u>Electronic Government for Customer Service</u>							
<u>Implementing Electronic Government</u>							
<u>ICT Infrastructure Rolling Programme</u>							
K0001 Forward Programme/Legislative Changes	10,000	10,000	10,000	554	This will be spent throughout the year and areas of spend have been identified. Majority of budget to be included for Virtualisation project. The £97K has been moved - see Virtualisation Project.		
K0003 Desktop/Server Upgrades	123,000	24,000	147,000	8,540	A report has been approved regarding the Virtualisation project and it is due to start in November. A detailed programme of spend will be drawn up for the next Capital Monitoring meeting. Budgets drawn in from Desktop/Server Upgrades, Remote Working Transport Plan, Upgrade/Replace systems and Limehouse Publisher. This is an investment so budget can be reduced in future years.		
VIRTUALISATION / CITRIX PROJECT							
K0246 IT Infrastructure (ITIL)	50,000		50,000		Tenders have returned for Help desk project and will cost approximately £35k. Work will start in January. A programme of spend is being drawn up for the remaining budget.		
<u>Maintain Existing System</u>	0	35,000	35,000	10,857	This budget is slippage/schemes from last year - payroll (8K), elections (5K), network upgrade (17K) & EDRMS (5K).		
Upgrade/Replace Systems	0	6,000	6,000	0	This should be spent in December/January.		
Register of Electors	20,000	0	20,000	19,409	This work has been carried out and the Kiosks are in place. It is a Government system used for gaining feedback from customers.		
K0207 Web-enabling Back Office Systems	0	0	0	0	Budget to be included for Virtualisation project. The £20K has been moved - see Virtualisation Project.		
<u>Electronic Service Delivery</u>							
Remote Working - Company Transport Plan	0	0	0	0			
<u>Information Management</u>							
K0214 Licensing & Regulation	0	6,200	6,200	2,014	This will be spent this year.		
Cash Receipting	0	8,000	8,000	0	A report is going to the Council in October and the outcome will determine future progress. There may be a small saving.		
K0209 Website Content Management System	0	25,800	25,800	5,240	Spend this year will be on Intranet Module. There is a meeting at end of October to discuss this area and it should be implemented by December.		
K0206 Telephony - Call recording	0	0	0	3,140	Expenditure relates to 07/08 scheme, but budget is needed here to cover costs incurred.		
K0231 Government Secure Communications	0	0	0	0	Spend will be covered by a Government Grant for two years for secure intranet.		
K0245 E-Submission Building Control	10,900	0	10,900	3,305	The latest software which brings Building Control up to date with national requirements has now been installed and training will take place. The actual cost is £3,880. This is a significant saving compared to original quote but there are additional costs/other areas where budget will be spent. Contribution to Oracle upgrade from saving.		
K0247 Scanning Planning Files	10,000	0	10,000	3,810	This is for the purchase of scanners for the Planning Department. More back scanning is required so this area should be fully spent.		
K0248 Scanning Equipment - Central	26,000	0	26,000	0	Spend will be on scanning files from Locality Offices and any networks needed. Other areas will be to upgrade scanners in the post room. Four scanners will be bought, one for the main office and one for each locality office.		
K0249 Scanning - EDRMS Environmental Health	21,000	0	21,000	0	A new database for Environmental Health has been installed and it will be useful to be able to link it to EDRMS.		
K0251 Mapping Intranet	37,000	0	37,000	0	Slippage is likely.		
K0252 Limehouse Publisher	0	0	0	0	Work will be carried out in October/November. The scheme covers managing maps across the whole authority (Map Management System).		
K0301 EDRMS (Electronic Records & Man System)	75,000	59,000	134,000	0	Budget to be included for Virtualisation project. The £18K has been moved - see Virtualisation Project.		

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	PAYMENTS to Sub-Contractors 2008	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
ENVIRONMENT							
Environmental Health K1201 Contaminated Land	50,000	15,300	65,300	0	Preparation for inspection stage of prioritisation of sites- desktop studies and sampling. Concentrating initially on sensitive land uses within Waverley ownership. Not yet started so will only need £35k this year, the remainder may be slippage.	30,000	
Public Conveniences K1220 Rolling Programme	10,000	34,200	44,200	28,620	Programme consisted of work to be carried out on 3 PCs. The work has now all been completed. There was potential to do work on a 4th PC but this will now be included in programme for 09/10 as budget is fully spent.		
Car Parking K1240 Rolling Programme	50,000	18,700	68,700	17,833	Other plans include improving signage and electronic charging points as well as essential works.		
K1241 Parking Equipment Replacement	30,000		30,000	27,500	This work has been completed.		
K1242 Weyhill Car Park	40,000		40,000	13,115	A decision has been made not to go ahead with the scheme at this time. The remaining budget is a saving.		38,000
Recycling - Containers K1220 - Waste Recycling Containers	28,000		28,000	11,295	For replacement containers throughout the year.		
K1231 - Upgrade Recycling Bring-Sites	10,000	17,000	27,000	0	There have been requests for additional bring-sites and a response from Towns/Parishes is expected soon for suitable places to install them. When results are back the budget will be spent on preparing the sites.		
Bus Shelters K1270 Replacement Programme	10,000		10,000	0	This will be spent as repair and replacement work is required throughout the year. Two have been installed but invoices not in yet. There are plans to improve a bus shelter in Godalming.		
PARTNERSHIP FUNDING		213,000	213,000	76,091	Budget was fully allocated to schemes - awaiting draw down from organisations.		
Total Capital Programme Expenditure	£5,342,400	£798,200	£6,140,600	£958,407		£2,273,000	£127,000
New Capital Scheme bids for the savings identified 2008-09							
	WBC Capital Cost.	Total Project cost			Project Detail	Capital Costs met from	
1 Broadwater Park - Multi Usage Games Area	20,000	47,000			Provides Leisure Facility and improves the environment of the area. £27k met from external funding.	Potential Saving of £127k	
2 Woolmer Hill Sports Ground Car Parking	25,000	50,000			This scheme will double the car parking space for the Sports Ground. £25k will be met from external funding.	20,000	
3 SHIP - Tackling Fuel Poverty	10,000				Reduce number of people living in fuel poverty and non decent homes. Funding is sought to participate in this grants programme.	25,000	
4 Summerlands Open Space - path Surfacing	25,000				To improve the surface of this grassland/open space which is used by Waverley residents.	10,000	
5 Farnham Air Quality Management Area	20,000				Improve air quality in Farnham. Additional funding is being used from Surrey County Council.	25,000	
6 Grandfinder Web-based System	7,000				A tool to assist Grants Officer securing grants for WBC and to assist community organisations.	20,000	
7 Flooding at Farncombe Day Centre	12,000				Lino Flooring at the Day Centre is to be replaced before it rises and becomes a hazard.	7,000	
Total Bids	119,000					12,000	119,000